

**FACTSHEET
ABSENTEE VOTING**

WHAT IS ABSENTEE VOTING?

Absentee voting is designed to make voting more convenient for voters. Any registered voter may request to vote absentee, either:

1. In person
2. By mail

HOW DO I VOTE BY ABSENTEE BALLOT?

In Person

Absentee polling places shall be established at the office of the respective clerks, and may be established at such other sites as designated by the clerk under the provisions prescribed in the rules adopted by the Chief Election Officer.

Absentee Voting-in-person dates:

2004 Primary Election: September 3 – 16, 2004
2004 General Election: October 19 – 30, 2004

Please contact your City/County Clerk to inquire about the Absentee Polling Place locations.

By Mail

To vote an absentee ballot by mail you may do one of the following:

- Write a letter to the City/County Clerk where you are registered.
 - Submit an Application for Absentee Ballot.
1. A letter of request shall be mailed to your City/County Clerk containing the following:
 - Name under which you are registered to vote
 - Address as registered
 - Birth Date

- Social Security Number
- Election(s) in which you intend to vote absentee
 - a. Primary
 - b. General
 - c. Primary and General
- Address to which your ballot should be mailed (for each election you are requesting an absentee ballot), if different from registered address.
- Your signature

Note: If a request for an absentee ballot is made by one person for another party (i.e. wife requests an absentee ballot for her husband), the letter **must** include the above information and be signed by **all** those requesting ballots.

2. Applications for Absentee Ballots shall be mailed to your City/County Clerk. Applications are available at the following locations:

- City/County Clerk's Offices
- Hawaii State Libraries
- Office of Election's website – download format
- Satellite City Halls
- State agencies
- U. S. Post Offices

Hawaii Revised Statutes §15-4 provides that:

"...Any mailed requests for an absentee ballot shall be mailed by the person directly to the clerk."

Submit your completed application directly to the Office of your City/County Clerk no earlier than 60 days and no later than 7 days before the election.

Absentee Applications/requests will be accepted from July 20, 2004 until:

2004 Primary Election: Saturday, September 11, 2004
2004 General Election: Tuesday, October 26, 2004

Additionally:

- If there is a chance your ballot will reach your forwarding address before your arrival, please check the box marked "Hold for Arrival" on the "Application for Absentee Voter Ballot."
- All absentee ballots must be received by the clerk issuing the ballots no later than the close of polls on election day.

For additional information, please contact your appropriate City/County Clerk

City and County of Honolulu
530 South King Street
Honolulu, Hawaii 96813
Phone: 523-4293

County of Kauai
4396 Rice Street, Rm. 106
Lihue, Hawaii 96766
Phone: 241-6350

County of Maui
200 South High Street, Rm. 708
Wailuku, Hawaii 96793
Phone: 270-7749

County of Hawaii
25 Aupuni Street, Rm. 105
Hilo, Hawaii 96720
Phone: 961-8277

This Factsheet is intended for informational purposes only and should not be used as an authority on the Hawaii election law and deadlines. Requirements and/or deadlines may change pending changes in legislation. Consult the Hawaii Revised Statutes and other sources for more detailed and accurate requirements.

Office of Elections
802 Lehua Avenue
Pearl City, Hawaii 96782
Phone: 808-453-VOTE(8683)
Neighbor Island Toll Free: 1-800-442-VOTE(8683)
TTY: 808-453-6150
Neighbor Island Toll Free: 1-800-345-5915

Internet: www.hawaii.gov/elections

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